

OVERVIEW AND SCRUTINY REMITS

ENVIRONMENT, COMMUNITIES AND PARTNERSHIPS

Service Area	Portfolio	Responsible Officer
Biodiversity	Parks and Countryside, Waste and Street Scene	Head of Leisure, Health & Environment: Gregg Holland
CCTV	Parks and Countryside, Waste and Street Scene	Head of Operations: Andy Rogan CCTV Operations Manager: Neil Howard
Climate Strategy	Climate, Transformation & Workforce	Head of Leisure, Health & Environment, Gregg Holland
Communications Strategy	Leader	Head of Communications, Engagement and Public Affairs: Michael Hann
Communities (includes engagements, initiatives, community resilience and safety)	Communities, Health and Leisure	Head of Communities & Operational Housing: Claudia Deeth Community Resilience Manager: Rob Mitchell
Community Wealth Building	Communities, Health and Leisure	Head of Communities & Operational Housing: Claudia Deeth
Customer Services (including Document Centre)	Resident Services and Corporate Performance	Head of Customer Services, Revenues and Benefits: Katie Kelly Customer Services Manager: Michelle Greet
Digital & ICT	Climate, Transformation & Workforce	Chief Digital & Information Officer: Simon Oliver
External Partnerships	Leader	Corporate Director – Communities: John Taylor
Health & Healthy Communities	Communities, Health and Leisure	Head of Communities & Operational Housing: Claudia Deeth Head of Leisure, Health & Environment: Gregg Holland
Housing Services (including Housing Needs & Homelessness) and HIA	Resident Services and Corporate Performance	Housing Needs Manager: Jon Collen
One Leisure Active Lifestyles & Centres and Sports Development	Communities, Health and Leisure	Head of Leisure, Health & Environment: Gregg Holland Active Lifestyles and Health Manager: Jo Peadon
Parks and Countryside	Parks and Countryside, Waste and Street Scene	Head of Leisure, Health & Environment: Gregg Holland Development and Delivery Manager – Parks, Countryside and Climate: Helen Lack

Place Strategy (Embedding)	Leader	Head of Planning, Infrastructure, and Public Protection: Clara Kerr
Resident Advice	Communities, Health and Leisure	Head of Communities & Operational Housing: Claudia Deeth
Revenues & Benefits	Resident Services and Corporate Performance	Head of Customer Services, Revenues & Benefits: Katie Kelly
Street scene including Street Cleaning and Grounds Maintenance	Parks and Countryside, Waste and Street Scene	Head of Operations: Andy Rogan Operations Manager: Matt Chudley
Town and Parish Council Relations	Leader	Elections and Democratic Services Manager: Lisa Jablonska
Voluntary Sector Grants and Community Chest	Communities, Health and Leisure	Head of Communities & Operational Housing: Claudia Deeth
Waste Services including Recycling, Waste Minimisation and Trade Waste	Parks and Countryside, Waste and Street Scene	Head of Operations: Andy Rogan Waste and Recycling Operations Manager: Louise Joyce

PERFORMANCE AND GROWTH

Service Area	Portfolio	Responsible Officer
Budget and MTFS	Finance and Resources	Head of Finance: Sandra Beard
Capital Projects	Finance and Resources	Head of Finance: Sandra Beard
Car Parking (including Civil Enforcement)	Parks and Countryside, Waste and Street Scene	Head of Economy, Regeneration & Housing Delivery: Pam Scott
CIL	Planning	Implementation Team Leader: Claire Burton
Commercial Investment Strategy	Finance and Resources	Corporate Director (Finance and Resources): Lydia Morrison
Corporate Estates	Finance and Resources	Head of Property & Facilities: Liz Welbourn
Corporate Performance	Resident Services and Corporate Performance	Business Performance and Transformation Manager: Lucy Aston
Economic Development	Economy, Regeneration & Housing	Head of Economy, Regeneration & Housing Delivery: Pam Scott Economic Development Manager: Rebecca Tomlin
Facilities Management including Energy Management	Communities, Health and Leisure	Facilities Manager – Hard Services: Matt Raby Facilities Manager – Soft Services: Caroline Wilson
Fleet Management	Parks and Countryside, Waste and Street Scene	Head of Operations: Andy Rogan Transport Manager: Colin Moss
Financial Management	Finance and Resources	Head of Finance: Sandra Beard
Strategic Housing	Planning Economy, Regeneration & Housing	Head of Planning Infrastructure & Public Protection: Clara Kerr Head of Economy, Regeneration & Housing Delivery: Pam Scott
Local Plan and Local Plan Advisory Group	Planning	Head of Planning Infrastructure & Public Protection: Clara Kerr Planning Policy Team Leader: Clare Bond
Market Town Regeneration	Economy, Regeneration & Housing	Head of Economy, Regeneration & Housing Delivery: Pam Scott
Planning Enforcement	Planning	Planning Services Manager: Julie Ayre
Planning Policies	Planning	Head of Planning Infrastructure & Public Protection: Clara Kerr

Procurement	Climate, Transformation & Workforce	Procurement Manager: Vacant
Shared Services (including 3C)	Climate, Transformation & Workforce	Corporate Director Communities: John Taylor
Skills, Employment & Learning	Economy, Regeneration & Housing	Economic Development Manager: Rebecca Tomlin
Strategic Sites and Major Developments	Planning	Head of Planning Infrastructure & Public Protection: Clara Kerr
Transport & Infrastructure	Economy, Regeneration & Housing	Head of Planning Infrastructure & Public Protection: Clara Kerr
Treasury Management	Finance and Resources	Head of Finance: Sandra Beard Financial and Treasury Accountant: Oliver Colbert

REMITTS OF OTHER COMMITTEES

Employment Committee

Service Area	Portfolio	Officer
Health and Safety / Safeguarding	Climate, Transformation & Workforce	Corporate Health & Safety Manager: Pete Corley
HR and Payroll	Climate, Transformation & Workforce	Head of HR and OD: Leanne Harfield
Organisational Change and Development	Climate, Transformation & Workforce	Head of HR and OD: Leanne Harfield
Workforce Strategy	Climate, Transformation & Workforce	Head of HR and OD: Leanne Harfield

Corporate Governance Committee:

Service Area	Portfolio	Officer
Accountancy	Finance and Resources	Head of Finance: Sandra Beard
Commercial Investment Strategy	Finance and Resources	Head of Finance: Sandra Beard
Emergency Planning	Resident Services and Corporate Performance	Head of Planning, Infrastructure, and Public Protection: Clara Kerr
Fraud	Resident Services and Corporate Performance	Head of Customer Services, Revenues & Benefits: Katie Kelly
Risk Management	Resident Services and Corporate Performance	Internal Audit Manager: Cain Oliphant
Safeguarding	Climate, Transformation & Workforce	Corporate H&S Manager: Pete Corley
Internal Audit	Governance and Democratic Services	Internal Audit Manager: <i>Vacant</i>
Governance	Governance and Democratic Services	Monitoring Officer: Anita O'Malley Elections and Democratic Services Manager: Lisa Jablonska
Constitutional Review	Governance and Democratic Services	Monitoring Officer: Anita O'Malley Elections and Democratic Services Manager: Lisa Jablonska

Licensing & Protection

Service Area	Portfolio	Officer
Licensing	Resident Services and Corporate Performance	Licensing Manager: Michelle Bishop
Regulatory (Environment) Services – Animal Welfare/Pest Control	Resident Services and Corporate Performance	Environment Health Services Manager: Kate Penn
Regulatory (Environment) Services – Environmental Enforcement	Resident Services and Corporate Performance	Environment Health Services Manager: Kate Penn
Regulatory (Environment) Services – Environmental Health	Resident Services and Corporate Performance	Environment Health Services Manager: Kate Penn
Regulatory (Environment) Services – Environmental Protection	Resident Services and Corporate Performance	Environment Health Services Manager: Kate Penn